

# SUFFIELD PARK NURSERY NEWSLETTER

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We would like to welcome all of our existing children and families back after the summer break and extend a particularly warm welcome to all of our new children and families! Hopefully you have all had a lovely summer and enjoyed the warm weather.

The children have been fantastic in all three of our Nursery rooms. As we expect, there have been some tears, but despite this the children are all settling beautifully- some just take a bit longer than others! If you do have any concerns at all, please speak to your child's key person or come and see Hayley in the Nursery office. We know that the beginning and end of the Nursery sessions are quite busy but we will always make an appointment for you to meet with a member of staff at a mutually convenient time if needed.

## Exciting Changes- Tapestry

As you will be aware, we have had a change in the way that we document the progress your child makes at Nursery. We no longer use the 'scrapbook' style Learning Stories and have started to use Tapestry which is an online version of a Learning Story. We are all very excited about this and staff are enjoying learning how to use the new system. Obviously, it will take us a few weeks to get used to this new way of record-keeping but we are expecting that parents/carers will be able to access their child's profile by the October Half Term at the latest. Please make sure that you have given the email addresses of adults who you wish to have access to Tapestry on the forms provided at Nursery- do ensure that you include details for both parents where parental responsibility is shared.

### Tapestry Parent/Carer Information Sessions

You are warmly invited to attend an information session where you will be able to find out more about Tapestry. Parents/Carers will be provided with their login details at this session and have the opportunity to ask questions so please try to come along. The sessions will take place on Wednesday 26<sup>th</sup> September at 2pm and 7pm in the Infant School Hall. Please sign up on the sheets in the Nursery to let us know which session you will be coming to.

From October Half Term, all adults set up on your child's account will receive email notification when a new observation, photograph or video has been uploaded to your child's profile by their key person. You will also be able to add comments and photographs of what your child is learning about at home too.

### Information

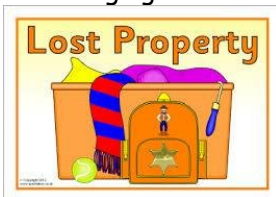
Please keep an eye on the Nursery Notice Board outside the office downstairs for any updates or information. If you have a child in The Coral Reef or The Deep Blue Sea please ensure that you check your child's 'cubby' above their peg regularly for any art work or Nursery communication. The children in The Rock Pool have a clothes peg above their peg where you will find any letters/artwork.

### Texting

We operate a texting service in Nursery; please ensure we have up-to-date mobile numbers on our records so you can receive our text messages.

### Naming belongings

Please ensure that you remember to name your child's belongings! We know how frustrating it can be when hats, water bottles and bags get lost but it is far more likely that belongings are returned if they are named.



### Late Collection

We understand that there could be rare occasions when you may be late to collect your child due to circumstances beyond your control. However, it is our expectation that you will contact us to inform us of this or any alternative arrangements made.

Unfortunately, not only does late collection sometimes upset the children and disrupt the smooth running of our busy sessions, it also has a cost implication for the Nursery due to changing staffing levels for the different sessions and it is therefore necessary to charge parents/carers £5 for every fifteen minutes that the child remains in our care outside their session times.



## **Safeguarding and Child Protection**

Keeping children safe is of paramount importance. We adhere to a safeguarding policy for the protection of the children in our care which is available on the website, Nursery notice board or in the office. All staff in the Nursery attend regular training related to Child Protection. Hayley, Cath and Emma have received further training as the Senior Lead Professionals (SLPs) within the Nursery so if you have any concerns about a child please speak to them.

Please be assured that if there is any concern related to your child, this will always be discussed with you unless it is deemed that this would increase the risk of harm to your child.

### Mobile Phones

Mobile phones **must not** be used in the Nursery under any circumstances. This is due to our Safeguarding Policy which is available on the Nursery Notice Board, Website or from the Nursery Office.

### Drinks

The children have access to drinking water at all times at Nursery and are offered a choice of milk or water at snack time. Additionally the children may bring their own drinks bottle from home. Please could we ask that bottles are named. **We also ask that fizzy drinks and energy drinks are not provided.** Many thanks for your support in this matter.

### For the safety of your children...

Please **do not allow** your children to play, wait or block the stairway. Take care on the stairs leading to the Nursery, they get extremely slippery when they are wet.

### Clothing

With the changeable weather we are experiencing please ensure that children are sent to Nursery wearing appropriate clothing. The children have free-flow access to the outdoors during their sessions in The Coral Reef and The Deep Blue Sea, whatever the weather, so we recommend that you send them with layers that can be removed or added as necessary. It is also important to send your child to Nursery with a spare set of clothes. Inevitably, they get messy/wet during their play and even the most reliable children at using the toilet have the occasional toilet accident at Nursery where there are lots of distractions! In our experience, changing into their own clothes that fit them well is far less distressing to the children.

## Staffing Update

### Debbie-

We are sad to inform you that Debbie who has worked as key person for the Lobster group will be taking a break from working directly with the children for a while. She will still be helping out in the office and will, no doubt, be unable to resist the temptation to pop in for a play from time to time!

### Dannielle-

Poor Dannielle has had an accident at home and has badly burned her arm. Therefore, she is unable to work for the next few weeks; I know that she is upset not to be at Nursery to help the children to settle in. I'm sure that you join us in wishing her a speedy recovery.

### Who's Who

**We know that we are big, busy nursery and it can be a bit tricky to get to know names of all the staff, hopefully this helps (we will also be putting up a display with photographs downstairs)!**

Head Teacher-	Nichola Stewart
Nursery Manager/SENDCo/SLP-	Hayley Powell
Finance Officer-	Kerry Lewis
Rock Pool	
Room Leader/SLP and Guppies Key Person-	Cath Ellis
Penguin Key Person-	Annie Hurn
Coral Reef	
Room Leader and Octopus Key Person-	Kerry Whincop
Dolphin Key Person-	Carla Larner
Pufferfish Key Person-	Rhianne Craske
Starfish Key Person-	Kerri Purcell
Deep Blue Sea	
Room Leader/SENDCo/SLP-	Emma Waddingham
Jellyfish Key Person-	Laura Girling
Whale Key Person-	Renata Hozzova
Crab Key Person-	Dannielle Margitson
Turtle Key Person-	Lynsey Steers
Nursery Assistant-	Claire White
Nursery Assistant-	Sarah Knott

## Second Hand Clothes and Toy Swap

We have been asked to let you know that there will be a second hand clothes and toy swap at the Take-a-Break Toddler Group at St Martins Church, Mill Road, Cromer on the 2<sup>nd</sup> Thursday of every month.

### Dates for your diary...

Wednesday 26 <sup>th</sup> September-	Tapestry Parent/Carer Information Sessions at 2pm and 7pm
Tuesday 9 <sup>th</sup> October-	Harvest Homemade Soup and Rolls- parents invited to attend, 11am
Wednesday 10 <sup>th</sup> October-	School Photographer- Individual Photographs  If your child does not attend Nursery on a Wednesday you may bring them in to have their photograph taken- we will inform you of times for this nearer the date. Children with siblings in the school will have their photographs taken together, unfortunately younger siblings who do not attend Nursery will <b>not</b> be able to be included.
Thursday 11 <sup>th</sup> October-	Harvest Homemade Soup and Rolls- parents invited to attend, 11am and 12.45pm
Friday 12 <sup>th</sup> October-	Harvest Homemade Soup and Rolls- parents invited to attend, 12.45pm
Wednesday 17 <sup>th</sup> October-	Last day at Nursery for term-time only children- Half Term.
Monday 29 <sup>th</sup> October-	Term-time only children return to Nursery.
Wednesday 14 <sup>th</sup> November-	Nursery Parent's Evening, 6-7pm
Tuesday 18 <sup>th</sup> December-	Last day of term for term-time only children
Wednesday 19 <sup>th</sup> December-	Last day before Christmas closure for children attending all year round
Thursday 20 <sup>th</sup> December to Wednesday 2 <sup>nd</sup> January-	Nursery Closed
Thursday 3 <sup>rd</sup> January-	Nursery opens for all children

