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Head Teacher: Mrs Nichola Stewart

Tuesday 21<sup>st</sup> July 2020

## Return to School in September

Dear Parents and Carers,

This letter is to outline our plans for the return of all children to school in September. The school has been through a thorough risk assessment process and has put many additional measures in place to limit risk as far as possible to children, parents and staff.

### What you need to know:

#### When will my child be in school?

Your child will be in school every day. School times will be staggered as listed below. If you have more than one child in setting please drop off/collect your oldest child first followed by their sibling.

Bubble	Drop Off	Break	Lunch in Hall SRB lunch Classroom	Lunch Outdoor Play	Pick Up
SRB	8:55	10:00	12:30-1:00	1.00-1:45	3:15
Y2	8:45	10:15	12:45-1:15	12:15- 12:45	2:55
Y1	8:55	10:30	12:15-12:45	12:45- 1:15	3:05
YR	9:05	Continuous provision	11:40-12:15	12-12:30	3:15

#### How will drop off and pick up work?

Parents are advised to travel to school by foot or in a car, with only household members. They are only to use public transport if no other method of transport is available. All adults must wear face coverings on public transport and it is advisable for 2-11 years olds, please provide a re-sealable bag for any face covering worn by your children. If a parent is in the clinically vulnerable category they are advised not to drop and collect from school. **Only one person can drop off and collect their child** and no parent will be able to enter the classrooms. Bike racks are available in school grounds.

**Parents will need to plan arrival times to the school site very carefully to ensure no cross over with parents from other bubbles so that we can enable social distancing measures at drop off and pick up.** All parents will enter through the brown gate and follow the one-way system to their allocated class you will be supported in this by signs and marshals. You will exit through the one-way system which will allow you to leave through the school car park, please take particular care in this area and keep your child close to you, maintaining 2m



distance from other parents. Unfortunately, at this time the gate between our school and Cromer Junior School remains closed to support safety across both sites.

#### Which pupils and teacher/s will my child be with?

Each child will be part of both their class and their year group bubble. Each bubble will have assigned adults. These adults will stay with them throughout the school week. This is to minimise how much each individual is mixing with others. It also means that, should there be a case of Coronavirus in school, we will be able to very easily identify who will have been in close contact with the person and which areas will require deep cleaning. The children will not be expected to socially distance from each other but will be supported in avoiding close contact.

#### How can I prepare my child for return to school?

Parents will need to discuss and demonstrate with their children how to hand wash with soap for 20 seconds or more, how to use tissues to catch sneezes and ensure they can independently use the toilet and put on their coat/PE kit. Parents will need to explain how important social distancing is and that the children will not be able to hold hands, hug or come in to close contact with their friends/teachers. Children will need to wash hands on entry to school and once home from school. Children need to know you will not be allowed in to the classroom and should be prepared for swift goodbye on entry to school.

#### What lessons will my child be doing?

Your child will have a full broad and balanced curriculum. Our first month will be spent offering a recovery curriculum where children are taught key concepts they may have missed during school closure. We will be working to support them back into school routines and life. Many activities will take place outdoors. Use of some resources will be restricted as children will not be allowed to share equipment between bubbles. Only items that can be easily cleaned will be used.

#### What happens at snack/lunchtime?

Pupils will have their lunch in the hall with others from their year group bubbles. As normal all children will have a school provided lunch and the menu can be found on our website. The school fruit scheme resumes from September meaning no child needs to bring any food in from home; they will also have access to their water bottles. Daily milk is available and is free for under 5s or can be purchased from <https://www.coolmilk.com/> for those aged 5 and over.

#### What other safety plans have we put in place?

Each child will also have an individual selection of resources which will not be shared with other children. Staff will also remain in bubbles themselves, even when they are not with their classes, they will not be mixing with any of the school staff. We have increased our cleaning schedule and we will also have a cleaner on site during the day to ensure all touchable surfaces are kept clean. Social distancing will be encouraged and thorough hand washing will be included into the daily schedule, and always when pupils are entering and exiting the classrooms. Children will use specific toilets for each bubble.

#### What happens if they are ill?

If a child has symptoms of COVID19 (dry continuous cough and high temperature, a loss or change to your sense of smell or taste) they will not attend school and they and the family will need follow NHS advice regarding isolation and testing. The parent will advise school by telephone if their child is unwell. If a child develops symptoms during the school day the parent will be asked to collect their child as soon as possible. Please ensure we have all up to date emergency numbers. If you are unsure if your child is well enough to attend we ask you to act cautiously and keep your child at home.

### What happens if there is case of Covid-19 at the School?

If a child has suspected symptoms we will contact home immediately and ask you to pick them up. In the meantime, they will be separated from other children to minimise risk. They will be supervised by a member of staff wearing PPE. We will contact Public Health England either with a suspected or confirmed case in school, from either a member of staff or pupil. We will be advised by Public Health on either situation. We ask you to let us know if anyone in your household tests positive for Coronavirus.

### Does my child have to wear uniform?

Yes, our normal uniform policy resumes. We would like your child to attend in clean clothes each day. Please ensure your child has a sun hat and a waterproof coat. It is essential on warm days your child has had a sun cream applied before coming to school which will protect them for the full school day.

### What can/should they bring with them?

Please send them in with as little as possible, book bags, a sun hat, waterproof coat and PE kit (outdoor and indoor kit for Y1 and Y2) are essential. All stationery and other equipment will be provided by school.

### Wrap around care

The breakfast club and after school care are still available in the nursery building however, parents are advised to minimise the use of different settings.

### Parental contact

There will be a collection box outside each classroom for any necessary paperwork. We aim to have as much contactless communication as possible, please ensure we have your up to date email to support us in this. We know there will be times where you wish to speak to a teacher. Please email or call the office and we will ensure your message is passed on to the correct teacher who will contact you as soon as they are able.

I am very aware that lots these procedures are very different to our usual school life. Children who have attended in the summer term have managed these changes well and been well supported by staff. We have really missed your amazing children and look forward to welcoming them back in September. As ever, I thank you for your continued support, patience and understanding in keeping our community safe.

Yours sincerely,

Nichola Stewart  
Headteacher