

Suffield Park Infant and Nursery School,
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Website: www.suffieldparkinfantschool.co.uk



Head Teacher: Mrs Nichola Stewart

Monday 21st September 2020

Dear Parents/Carers,

A huge thank you for sticking to you agreed drop off and pick up times. This has helped the whole school run smoothly and limited the amount of adults on site helping us all stay safe. There have been some changes to normal school life that we have had to make in the response to the pandemic. These are outlined below:

Contacting School Staff

Changes in drop off and pickups mean that time at the school door is limited. We know there will be times where you need to speak to a class staff member. The best way of making contact is to email the school office office@suffieldpark.norfolk.sch.uk and ask for a call giving a preferred contact number. Our staff will do their best to get in touch with you as soon as they can. If you would prefer to email any queries or concerns these can also be forwarded to class teachers.

Parents Evenings

These will be held as telephone consultations on 15th, 19th and 20th October. You will received a letter from your child's class teacher closer to the time to schedule an appropriate time.

Reading Books

We are delighted to have purchased lots of brand new reading books which should match your child's level of phonics. Unfortunately, books which have been at home will have to be quarantined for 72 hours when returned to school meaning your child is likely to have a weekly book change. Please take the opportunity to revisit reading books with your child as this allows children the opportunity to improve pace and fluency. Daily key ring practice will be incredibly beneficial to your child and will be counted as part of our class reading challenge.

Paperwork

Where possible we will email school letters and information to you. If your email has changed or you are not receiving emails from the school (please check your spam folder) inform the school office.



Items from Home

Our safety procedures means limited items coming into school to those essential for education. As a result we cannot handout treats associated with birthdays or other celebrations that have been brought from home.

Covid-19 Flowchart

Attached is a flow chart which clearly shows how to act if your child or household member develops symptoms of Covid-19.

Many thanks for supporting us in our safety measures.

Yours sincerely,

Mrs Nichola Stewart
Head Teacher