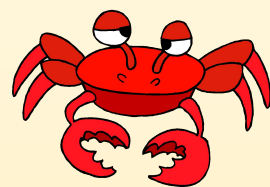


# Suffield Park Nursery



## Newsletter November 2023



We can't believe how quickly this term has flown by and that we are thinking about Christmas!

We have loved seeing the children learn and develop this term. Those joining us for the first time or those who have changed rooms, have settled beautifully and it has been great to see relationships flourish.

Thank you for your support - particularly those who have contributed ideas for planning and taken the time to catch up with your child's Key Person, it is so helpful to hear from you. You know your children best so if you can think of anything that will help us to better support your child in Nursery please tell us!

Just a reminder that if you would like to change/add sessions from January 2024 please make sure that you let us know as soon as possible so that we can accommodate the sessions that you require going forward. Please email the office/Hayley with your requests and we will try our best to make sure you get what you need, especially so for those who will be eligible for 15/30hr funding for 3-4 year olds in the Spring Term.

### January Changes

We will be letting you know about any transitions to different rooms and changes of Key Person over the coming weeks. As always please do let us know if you have any worries or questions.

We are looking forward to welcoming Cheryl Collings as our new Lagoon Room Leader and SENDCO in January - Cheryl joins us from Acorns Pre-School in Roughton where she has been the Manager for 10 years, so brings with her a wealth of experience and expertise, I know you will help us in making her feel welcome at Suffield Park Nursery.

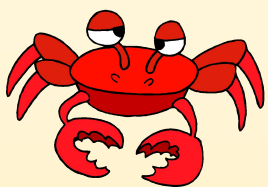
We are also looking to appoint two new Nursery Assistants so we will update you regarding this when we can.

**Please do make sure that you let the Office know if there's any change in emergency contact details, medical or dietary needs for your child so that our records are up to date**

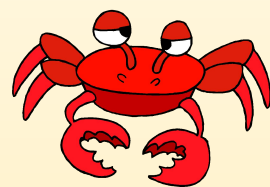


Tel: 01263 519325

Email: [nursery@suffieldpark.norfolk.sch.uk](mailto:nursery@suffieldpark.norfolk.sch.uk)



# Suffield Park Nursery



## Reminders

### NUT FREE

We are a nut-free Nursery and school. Please can you make sure that all pack lunches/tea-time snacks do not contain any nut products at all.

### MOBILE PHONES

Please do not use your mobile phones on site at the Nursery during drop off and collections, keep them in your bags/pockets until you are off the school premises. We will ask you to leave them in the Office while visiting the rooms.

### OPENING TIMES

The gates to the Deep Blue Sea and Coral Reef are open from 8.45am and closed at 9am prompt each morning. The gates are checked and secured ready for the children to play outside at 9am. Please do not try to open the gates if they are closed, come round to the main doors by the Office to drop off. At the end of the day the gates are open from 3.15pm to collect children and closed by 3.35pm

### LATE COLLECTION

If you are late to collect your children from their session, there is a £5 fee per 5 minutes you are late after the session finishes. If you know you are going to be late, do let us know as soon as possible as we must arrange suitable staffing



Please ensure that if you qualify for 30 hour extended funding that you apply and/or re-confirm ready for the Spring Term, please keep checking emails from HMRC who will advise when to reapply. **New applications can be made from now until - 31st**

**December 2023** Codes must be eligible from 31st December 2023 to qualify for funding in the Spring Term. It would be really helpful if we could have codes for 30 hour funding by 8th December 2023 at the latest.

Look out for Early Years Funding Forms for the Spring Term which will be sent out this week. These will need to be signed if you are eligible for 15/30 hours funding. If you need any help please call the Office 01263 519325 or email

[nursery@suffieldpark.norfolk.sch.uk](mailto:nursery@suffieldpark.norfolk.sch.uk)

Please do check

[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) for all information on funding options available to you - as well as how to apply for a tax-free account to pay for fees, saving you 20% of the costs!



Childcare  
Choices

To keep your 30 hours place **you** need to check your details are up to date every 3 months. Go to [gov.uk/childcareaccount](http://gov.uk/childcareaccount)

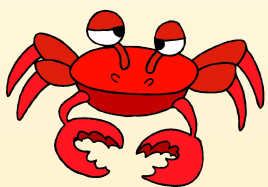


HM Government

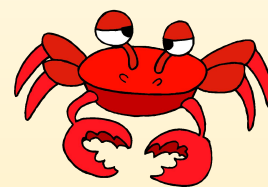


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# Suffield Park Nursery



## WINTER WEATHER



A reminder to make sure we have an extra change of (named) clothes- it is often the case that children who are reliable at using the toilet at home have accidents at Nursery. Children also need a water bottle and warm clothes now the weather is so much cooler! We spend time outside whatever the weather so a waterproof coat/suit, hat, gloves etc are all essential. It is wise to dress your child in layers as in The Coral Reef, The Deep Blue Sea and The Lagoon the door is open throughout the day to enable the children to have free-flow access to the outdoors- this means it feels cooler indoors too.

### Woods Sessions Autumn 2023

Rock Pool - Wednesday afternoon and Thursday morning

Coral Reef - Wednesday afternoon and Thursday morning

Deep Blue Sea - Tuesday morning and Thursday afternoon

Lagoon - Tuesday morning and Friday morning



Don't forget on Tapestry under Helpful Information & Support Memo's, there is a comprehensive list of free help and support in the local area if you need it. This covers free food, warm spaces, financial assistance and social support for anyone. If you need any support, but don't know where to start - please call our Parent Support Advisor, Dominika who will be happy to help 01263 519325 or text 07745927286 Monday, Tuesday & Wednesday all year round

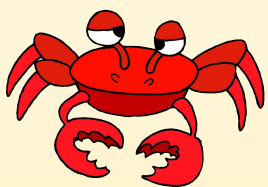


A huge thanks to The Crab and Lobster Festival for the generous donation of £300 towards new ride ons and all in one suits and boots! Also thanks to Angela who submitted the bid for this funding and collected it on behalf of the Nursery.

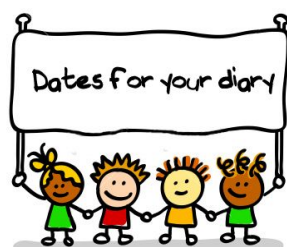
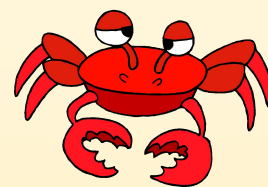


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# Suffield Park Nursery



## Events and Holiday Dates

Rock Pool and Coral Reef Parent/Carer

Christmas Stay and Play Sessions:

Tuesday 5th December- 2-3pm

Thursday 7th December- 9-10am

Wednesday 13th December- 9-10am

Deep Blue Sea Christmas Performance:

Monday 11th December- 2.15pm

Tuesday 12th December- 9.15am

Lagoon Christmas Performance:

Monday 11th December 9.15am

Deep Blue Sea and Lagoon Story and Singing in the Woods- Parents invited:

Tuesday 19th December - 11am

Tuesday 19th December- Christmas Dinner

Wednesday 20th December- Last Day of Term for all children and Christmas Party Lunch

Thursday 21st December- Wednesday 3rd January- Nursery Closed (please note there is no holiday club during the Christmas break)

Thursday 4th January - Nursery re-opens for all children

Mon 15th January- Closing date for school Reception place applications (September 24 start)

[www.norfolk.gov.uk/education-and-learning/schools/school-admissions/admission-to-reception-classes](http://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/admission-to-reception-classes)

Look out for links to google forms on Tapestry so that you can tell us when you can join us for the Christmas activities.

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